

**Town of Wareham
BOARD OF ROAD COMMISSIONERS
Tuesday, December 9, 2014**

MINUTES

Location: The Wareham Board of Road Commissioners meeting of December 9, 2014 was held in the Town Hall Cafeteria.

Members Present: Chairman Sara Forrest; Chief Kevin Walsh, Wareham Police Department; Member Joseph Cardoza (arrived at 4:08 p.m.), Member David Menard, Member David Pichette and Member John McGonnell. Also present: Harbormaster Garry Buckminster, Town Administrator Derek Sullivan, Selectman Chairman Alan Slavin and various residents.

Call to Order: The meeting was called to order by Chairman Forrest at 4:05 p.m.

Public Open Forum Discussion:

Review and Discussion of Onset Parking Plan: Area maps and printed revised parking information (see attachments), describing types of parking permits and related fees, were provided to Board members and the public by Harbormaster Buckminster. In depth explanations were made by Harbormaster Buckminster regarding regulations and proposals, addressing concerns voiced to him by merchants and residents. He related that the biggest complaint seemed to be that some residents want a street parking permit only, not bundled with the dump/beach permit. Harbormaster Buckminster further related that most of these regulations were modeled after other beach communities and generally take two to three years to fully implement, with necessary changes made during the process. He further indicated that approximately 6,000 total permits were issued for 2014.

Chairman Forrest opened the floor for public discussion. Susan Noonan, an Onset resident, inquired if Onset residents are going to have to continue to pay for a sticker. Chairman Forrest advised this will be discussed later in the meeting.

Harbormaster Buckminster indicated that there are revisions in the 2015 proposal and that enforcement at gatherings and church events will be flexible. In the Dudley Square downtown Onset area, no stickers are required. Parking time limits are posted. Marcia Rossman of Onset inquired where a person with a handicapped permit could park. Police Chief Walsh and Harbormaster Buckminster indicated people with handicapped permits and plates can park virtually anywhere, including on the pier, without a permit.

Member Cardoza inquired as to the number of parking spots in the Shell Point beach lot. Harbormaster Buckminster replied that there are approximately 43 spots there. That lot is under the control of the Board of Selectmen.

Discussion was had regarding enforcement of the parking regulations. Chairman Forrest suggested that perhaps a parking enforcement person could be hired to assist the Wareham Police and Harbormaster's office with enforcement. Town Administrator Sullivan indicated that he would like to hire two enforcement personnel for the 2015 season. These salaries would be paid for with kiosk funds. Mr. Sullivan also referenced the Nelson Nygard report and the recommendation that the island on Union Avenue be removed in order to allow angle parking on both sides of the street increasing available parking spots. This matter will be on the agenda at the next meeting.

Winna Dean, an Onset resident, stated that in her opinion most residents and business owners are in favor of paid parking, but there seemed to be a problem for employees seeking parking, particularly in the late afternoon. Discussion was held relative to town-owned land at the rear of the Onset Mobile Home Park possibly being made available for employee parking.

Discussion was held regarding seasonal guest and visitor passes. A motion was made by Chairman Forrest to allow up to four permits per household at \$5.00 each, with a replacement fee of \$20 each. The motion was seconded by Member Menard. Vote: Unanimous.

Discussion was held regarding the parking permit fee and hours of enforcement for the kiosk areas. A motion was made by Chairman Forrest that the fee for the parking permit be reduced from \$30.00 to \$10.00. The motion was seconded by Chief Walsh. Vote: Unanimous. A further motion was made by Chairman Forrest that the enforcement time of the kiosk areas be from May 1 to October 31 between the hours of 8:00 a.m. and 6:00 p.m. The motion was seconded by Member Cardoza. Vote: Unanimous.

A discussion was held regarding 2015 parking permit color. A motion was made by Chairman Forrest that the 2015 color be yellow. The motion was seconded by Member Menard. Vote: Unanimous.

New Business:

Board Vacancies and Applicants: Discussion was held regarding Board vacancies and related recommendations to the Board of Selectmen for appointment. Chairman Forrest made a motion that no action be taken at this time. The motion was seconded by Member Menard. Vote: Unanimous.

Main Street Stop Sign (near Tobey Road): During discussion, it was determined that a sign is already in place. Chairman Forrest made a motion that no action be taken by the Board at this time. The motion was seconded by Member McGonnell. Vote: Unanimous.

Election of Secretary to Board: Following a brief discussion, a motion was made by Chairman Forrest that Member McGonnell be named Recording Secretary. The motion was seconded by Member Cardoza. Vote: 4-0-1, with Member McGonnell abstaining.

Election of Vice Chairman: Following a brief discussion, a motion was made by Chairman Forrest that Member Menard be named Vice Chairman. The motion was seconded by Member Cardoza. Vote: 4-0-1, with Member Menard abstaining.

Old Business:

Signage for Andrews Point Road: Discussion was held that there is already a street sign in place that was not installed by the Town of Wareham. It was determined that this is a private way and not a decision to be made by the Board of Road Commissioners.

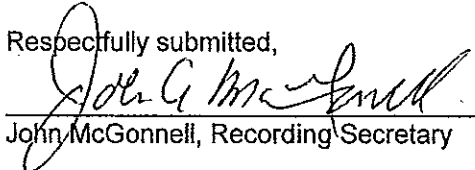
Street and Lot Numbering: Member Pichette indicated that in the past there have been issues regarding building permits being issued for lots that are not numbered. A lot/street number is required for the issuance of a building permit. This has been an on-going problem as currently a lot/street number must be issued by the Board of Road Commissioners. In order to alleviate delays, it was discussed that the Municipal Maintenance Director or Town Planner be allowed to assign a lot/street number which would then be ratified by the Board at its next meeting. This will be on the agenda at the next meeting.

Letter to the Board of Selectmen: Chairman Forrest will draft a letter to the Board of Selectmen regarding 2015 parking permits being valid for parking at the Shell Point Beach lot and the possible use of town-owned land at the rear of the Onset Mobile Home Park for use by permitted employees of area businesses for parking. Review of the proposed letter will be on the agenda at the next Board of Road Commissioner's meeting.

Next Meeting: Tuesday, January 13, 2015.

Adjournment: Following a motion by Member McGonnell and seconded by Member Menard, the meeting was adjourned at 5:40 p.m.

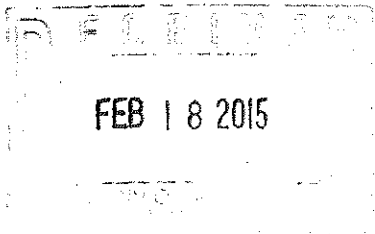
Respectfully submitted,


John McGonnell, Recording Secretary

(These Minutes were reviewed and accepted by unanimous vote at the regularly scheduled meeting of the Board of Road Commissioners on February 10, 2015.)

A TRUE COPY
ATTEST


TOWN CLERK


FEB 18 2015